



Technical Documentation Specialist

Noratel is a global manufacturer of transformer, reactors, and power supplies. 90% of products and solutions are bespoke. Our vision is to become the leading strategic partner of high-class solutions for electrical transformation worldwide by delivering outstanding quality, service, competitiveness, and innovation that will help our customers succeeding in their markets.

We are looking for an talented **Technical Documentation Specialist** to join our dynamic and ambitious team in Poland.

Responsibilities:

- Preparation and introduction of changes in production documentation, introducing engineering changes;
- Preparing a bill of materials in the ERP system;
- Preparation of all Technical details and drawings for production;
- Provide the technical support to the production and resolve issues;
- Support in creating PPAP elements (Production Part Approval Process).

Qualifications:

- technical secondary school or a graduate in higher Engineering preferably in technical, electrical, mechanical;
- knowledge in the area of transformer production – welcome;
- experience in using AutoCAD software, to create technical drawings;
- knowledge of English at the B2 level;
- Ms Office support, in particular Excel (a way of data visualization);
- communication skills in the group;
- creativity in search of modern solutions.

Benefits:

- Funding to vacations;
- Vouchers for Christmas and Easter;
- Referral program;
- Sports card for You and Your family;
- Group care;
- Medical care with a preferential price for You and Your family.



Working at Noratel Poland:

Noratel Sp. Z O. O. is a company with 300 employees located in Dobra, Poland. Since our establishment in 1993 years, we have established us as a leading provider in our market. We are proud to design and manufacture the most comprehensive range of transformers, reactors and power supplies. Noratel Poland serve group companies and customers in industries such as renewable energy, medical technology, industrial automation, motor drives, rail and eMobility. Noratel Poland is dedicated to creating an inclusive working environment that encompasses diversity and equal opportunities. In addition to competitive terms, you'll have the chance to develop your personal profile and career in an international environment. Our success will encompass the well-being of our existing and future employees and minimization of our carbon footprint.

About Noratel Group:

Noratel was established in 1925 and is servicing industry worldwide, evolving to meet the ever-changing demands of our customers. Today we are a leading global provider, proud to offer the most comprehensive range of transformers, reactors and power supplies. Besides a comprehensive standard range product portfolio, the majority of Noratel production is dedicated to custom design and manufacturing to meet the requirements of OEM customers. Noratel employs 2000+ people across 13 countries Europe, Asia and North America. Corporate headquarters is based in Hokksund, Norway.

Specialist/junior (mid/junior) Level

- Reporting to Technical Director

Employment Type

- Full-time

Location:

- Dobra, Poland

Application:

Please forward your job application to: Human Resources Department

E-mail: jana.radzewicz@noratel.com