



## ACCOUNTS EXECUTIVE

Noratel is a global manufacturer of power magnetics. Our vision is to become the leading strategic partner of high-class solutions for electrical transformation worldwide by delivering outstanding quality, service, competitiveness, and innovation that will help our customers succeeding in their markets.

We are looking for an experienced **Accounts Executive** to join our dynamic and ambitious Noratel International (Pvt) Ltd., team in our Sri Lanka office.

### Overall Responsibilities:

Being a team member of the finance team you are responsible for maintaining proper records related to all applicable taxes, timely payment of taxes & maintaining BOI related records. Further you are expected to handle general ledger functions and any other responsibilities assigned to you time to time.

### Key Responsibilities:

- Maintain General Ledger
- Handle Income Tax, SVAT, WHT etc. and pay statutory dues on time
- Handle BOI related matters and keep proper records

### Qualifications:

- Degree in Finance/Management or passed finalist of ICASL corporate level or equivalent.
- Knowledge of Income Tax, VAT, SVAT, WHT and previous exposure to an ERP system would be added advantage.
- Proficiency in MS Office
- Minimum 3 years' work experience in an Audit firm or 2 years' experience in the finance division of a reputed company

### Characteristics:

- Ability to work under minimum supervision
- Ability to work under pressure and meet deadlines
- Positive attitudes with pleasing personality

### Noratel can offer you:

- Exposure to international best practices
- Extensive familiarization with the entire range of finance and operational functions
- Career development based on the performances
- Competitive salary
- Insurance scheme

### Working at Noratel International (Pvt) Ltd:

Noratel International (Pvt) Ltd. is a company with 1000 employees located in Katunayake, Sri Lanka. Noratel International (Pvt) Ltd. is proud to design and manufacture the most comprehensive range of transformers, reactors and power supplies. We also serve group companies and customers in industries such as renewable energy, medical technology, industrial automation, motor drives, rail and eMobility.



Noratel International (Pvt) Ltd. is dedicated to creating an inclusive working environment that encompasses diversity and equal opportunities. In addition to competitive terms, you will have the chance to develop your personal profile and career in an international environment. Our success will encompass the well-being of our existing and future employees and minimization of our carbon footprint.

**About Noratel Group:**

Noratel was established in 1925 and is servicing industry worldwide, evolving to meet the ever-changing demands of our customers. Today we are a leading global provider, proud to offer the most comprehensive range of transformers, reactors and power supplies. Besides a comprehensive standard range product portfolio, the majority of Noratel production is dedicated to custom design and manufacturing to meet the requirements of OEM customers. Noratel employs 2000+ people across 13 countries in Europe, Asia and North America. Corporate headquarters is based in Hokksund, Norway.

**Seniority Level**

- Reporting to the Senior Manager – Finance Controller

**Industry**

- Power magnetics

**Employment Type**

- Full-time

**Job Functions**

- Maintain General Ledger
- Handle Income Tax, SVAT, WHT etc. and pay statutory dues on time
- Handle BOI related matters and keep proper records

**Start date:**

- As soon as possible

**Location:**

- Katunayake, Sri Lanka

**Application:**

Please forward your job application to:

**General Manager - Human Resources & Administration**  
**Noratel International (Pvt) Ltd**  
**P O Box 15**  
**Katunayake**

E-mail: [noratel@noratel.lk](mailto:noratel@noratel.lk)